



Pierce County Soccer Association
 PO Box 1253 Tacoma WA 98401

Meeting Minutes – PCSA Monthly Board Meeting
 September 19, 2018
 Fircrest Community Center
 555 Contra Costa Ave
 Fircrest, WA 98466

Meeting Call to Order: 7:05 pm

Club Attendance: Roll Call of Clubs and Officers

FME: Michele Hirata, Michelle Carter	RSA: Gwynne Williams
Fircrest: Laura Ibara, Grace Oakes	STU: Sean Johnson
Harbor: Shannon Lee	UP: Jon Williams
LSDSC: Rick Bieber	Vashon: Excused
Norpoint: Excused	WP: Cheryl Mercuri
North Tacoma: Joe Nichols	

Officers	
President	Curt Carroll – Present
1 st Vice President	Rick Bieber-Present
2 nd Vice President	Tom Kolokithas – Present
Treasurer	Chris Hodson – Present
Secretary	Cheryl Mercuri – Present
Staff	
Games Chair	Anne Bunker – Present
Registrar/Webmaster	Dave Miller – Present
Judiciary	Open
Accounting	Kris Miller – Present
Referee	Scott Webster -Absent prior commitment

Approval of August Minutes—Postponed

Curt General Housekeeping—

Focus of the meeting will be an open discussion on home league and discussing the issues encountered with the opening schedules of the 2018 home league.

Club Reports:

Fircrest: (Laura)

Harbor: (Jeff sent electronically)

- Lots of last minute registrations
- Big thanks to PCSRA and Scott's proactive efforts
- City of Gig Harbor approved Mast Plan for Sports Complex
- See full report attached.

Lakewood Steilacoom DuPont: Rick –Sent electronically

- Possibly losing a Gu19 team

Nortac: (Joe—sent electronically)

- 600+ registered for Fall.
- Lost our VP Programming
- Gained VP Competition (Chris Hutton)
- 3+ new NorTac refs. A couple got some games in last weekend at Fircrest. I hope they did a good job.
- Draft SafeSport policy (available for anyone who would like to use)
- Needs comprehensive athlete safety policy (policy items below)
 - SafeSport
 - RMA
 - Concussion
 - Sudden Cardiac
 - Goal Safety
 - Emergency Action
 - Environmental (heat, cold, smoke, lightening, field conditions and lightning)
 - Member conduct

South Tacoma: (Sean)

No report

University Place: (Jon)

- Jon did have some questions on SSUL
- Brought up mention lopsided games. While the league has a mercy rule, a reminder to the coaches would be appropriated.

Vashon:

- No report

Washington Premier:

- No report

President (Curt):

No report will address in old and new business.

VP Operations:

- No report

VP Competition: (Tom)

- SSUL held their AGM, Art King was voted in President of the League. Tom Kolokithas, Jeff Wenrich and Kris Baglio are board member of the SSUL

Treasurer (Chris):

- Handed out the P&L statement for the time period of July 1- Sept. 19 Attachment 3. Chris pointed out to the group that the state just sent to the associations the RMA bill from the 2016/17 competition season. There will be two more bills coming for the 17/18 season and the 18/19 season. Shannon from Harbor confirmed this as she attended an Affinity training held by the state on Monday.
- Question came up on accounting, current accounting is done on a cash basis. Chris and Kris will determine what is the best way to go.

Shannon (Harbor) attended the Affinity training was held 9/17 and stated WYS said RMA billing dates would be 2x per year – 9/1 to 2/28 and 3/1 to 8/31.

WYS also said they'd be catching up the billing 'shortly'.

At Harbor, we are not anticipating being charged for the 2016/17 RMAs. That was information Shannon received from Jason Jarrett. I do not know if that applied to all Clubs in the association. Just knew Harbor was not expecting charges for that year. There was also no mention of 2017/18 and

The other dates were for Player fees:

7/1 to 10/10

10/11 to 6/30

They targeted having those invoices out to the associations within 1-2 weeks of the end date.

Secretary:

- No report

Registrar & Website: Dave

- Turning Player cards around in 48-hour window
- Coaches are texting Dave directly for cards, club coaches should be working through their registrar
- Reports should be coming out toward the end of October from the state for Player fees. Dave will be billing back clubs for player fees, expect invoices in November.

Accounting (Kris):

- Reported under the treasurer's

Referee: (Report sent electronically—)

- John O'Keefe recognized as 2018 Soccer Excellence Officiating Recipient
- New Referee Clinics hosted over the summer yielded over 120 new referees.
- Opening of fall season had 184 games posted
- See full report for all details.

Judicial: Open

New Business:

The PCSA home league schedules were overhauled twice after the initial release which did not occur until August 31. The initial timeline for the release of the schedules was not followed, there transition taking place relative to the Games Chair Position causing delays. The goal is to have a committee that will work on the issues so that when March comes it will be public knowledge of which clubs will be participating in home, how teams will be grouped and the number of games.

The first overhaul addressed the teams in the brackets but when released the second time the tie patterns were not adjusted creating issues with the volume of home and away games. The new bracketing left some teams with only 9 games and other 11

games. While It isn't stated anywhere on the PCSA site that all teams will get a minimum of 10 games, one email sent out on the schedules referenced a 10-game season which immediately triggered questions/complaints from coaches of teams that only had 9 games.

For the final fix, Curt, Rick, Cheryl and Pat Firestone met to address all problems. The last version of the schedule addressed the issues. The group removed games in the U10 and below age groups where teams were playing more than 10 games. This helped with the home and away balance. For teams in brackets getting under 10 games, we created a crossover bracket game to get in the 10th game. Curt did receive notes from individual clubs that needed additional help with the home away balance so throughout the final scheduling process a number of games the home and away dates were swapped to help achieve a better balance.

Each club should have a representative on the committee who can speak for the club. For the October meeting, clubs should have that person identified.

Old Business

- Safe Sport will be will be required next year and Dave Miller resent the safe sport material from the state.

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For the Good of the Game:

Next Meeting(s):

- Monthly Meeting (third Wednesday of the Month)
 - Through November will be held at Fircrest Community Center located at 555 Contra Costa Ave, Fircrest, WA 98466
 - Start time. will start time: 7 PM (Executive 6:20 to 6:55 unless there is a need to adjust.

Motion to adjourn

Meeting adjourned 8:27



President's Report

Sept 19, 2018

- **Registration:**
 - Lots of last minute registrations
 - 20 Micro Teams
 - 55 Small Sided Teams
 - 12 Club Teams
 - Overall, registration is up slightly on the recreational side

- **Tyee Cup:**
 - Although the school district shut us out of GHHS (due to turf replacement), the tournament was successful
 - Huge THANK YOU to Scott and PCSRA. Scott's proactive approach, our ref assignor, as well as paying refs via ACH made our tournament directors' lives much easier!
 - 2019 Tyee Cup will be held Aug 16-18

- **Gig Harbor Sports Complex:**
 - Master plan was approved by the City, and is moving forward
 - Phase 1 is expected to be built within the next 12-18 months, which includes 2 lit, turf full fields
 - Phases 2/3 likely won't be completed for 2-4 years, but will add another 4 full, multiuse fields

- **AGM/Coach Appreciation Night**
 - Scheduled for Thursday December 7th
 - Gig Harbor Golf Club
 - Any/all PCS board members are welcome/encouraged to attend.

We appreciate all of you partnering with us in the recruitment and retention of referees here in Pierce County.

- PCSRA received Thank you's from both Gig Harbor Soccer Club and Lakewood/Steilacoom/Dupont Soccer Club for the referee support for their respective tournaments in August.
- RSA/South Hill representative attended our monthly board meeting on September 10th. The PCSRA Board encourages all clubs to send representatives to our Board meetings at any time with their questions or concerns. PCSRA Board meetings are always held the second Monday of every month at the Poodle Dog Restaurant in Fife, at 7:00 pm in the Board Meeting Room.
- New club contracts for 2019 Spring/Winter 2020 soccer season are already in development. The PCSRA board has a firm goal to have these to each club we service no later than December of 2018 (this year.)

Respectfully Submitted,

Scott Webster
PCSRA President

Approved

Pierce County Soccer Association

PROFIT AND LOSS

July 1 - September 19, 2018

	TOTAL
Income	
45000 Interest Income	13.18
Total Income	\$13.18
GROSS PROFIT	\$13.18
Expenses	
60900 Player Registration Fees	750.00
60920 WA Youth Soccer Player Fees	2,401.00
60940 RMA Fees	4,975.00
Total 60900 Player Registration Fees	8,126.00
62100 Professional & Outside Service Fees	
62110 Accounting Fees & Quickbooks	600.00
Total 62100 Professional & Outside Service Fees	600.00
65000 Operations	
65040 Supplies	99.81
65060 Advertising/Promotional	
65061 FaceBook	874.93
65065 MailChimp marketing automation tools	124.52
Total 65060 Advertising/Promotional	999.45
Total 65000 Operations	1,099.26
Total Expenses	\$9,825.26
NET OPERATING INCOME	\$ -9,812.08
Other Expenses	
90000 Voids	0.00
Total Other Expenses	\$0.00
NET OTHER INCOME	\$0.00
NET INCOME	\$ -9,812.08